



# JOB POSTING

December 13, 2016

## Bus Driver/Custodian (2 positions)

### **BRIEF DESCRIPTION OF POSITION:**

The job of the "School Bus Driver/Custodian" is done for the purpose/s of transporting students over scheduled routes and/or special excursions; enforcing rules, regulations, and laws to maintain safety during transport; ensuring; ensuring vehicle is in a safe operating condition; and ensuring safety of students during transport, loading and unloading from buses. Maintaining an attractive, sanitary and safe facility; providing adequate arrangements for meetings, classroom activities and events; and minimizing property damage, loss and liability exposure.

### **CLASSIFIED POSITION:**

- Woodlake Unified School District Transportation Department
- Salary: Range 18 (\$14.56 - \$16.15 per hour - placement dependent upon like experience)
- Annual Number of Work Days: 8 hours per day (6:00 a.m. to ending time will vary depending on bus scheduling)/180 days per year
- 2016-2017 School Year

### **QUALIFICATIONS:**

- Ongoing possession of a valid Class II CA Driver License, valid CA School Bus Driver Certificate (unrestricted), valid S endorsement on Class B license, valid Medical Examination Certificate, and valid CPR/First Aid certification;
- High School Diploma or equivalent;
- Fingerprint Clearance prior to beginning work;
- Pre-employment Drug and Alcohol tests (associated costs are the responsibility of the applicant)
- T.B. Clearance is required prior to beginning work (associated costs are the responsibility of the applicant)
- Knowledge of: California Motor Vehicle Code; Education Code applicable to operation of vehicles in the transportation of school children; safe school bus operation.
- Ability to work a flexible schedule.
- Ability to carry out oral and written directions; work cooperatively with those contacted in the course of work; move furniture and arrange rooms for meetings; clean school facilities; and to assist other personnel as may be required.

### **FILING DEADLINE**

- Open until filled

### **APPLICATION PROCEDURE:**

Submit application packet at [www.edjoin.org](http://www.edjoin.org) or contact **Ruth Ruiz** at (559) 564-8081 ext. 201.

Current employees applying for this position must submit the *In House Classified Application Form* to the superintendent at [rruiz@w-usd.org](mailto:rruiz@w-usd.org).

### **Application packets must include all of the following items:**

- Application
- Letter of Introduction
- Copy of High School Diploma /Equivalent
- Resume
- 3 Letters of Recommendation
- Copy of Certifications

Please submit to the Attention of:

***Drew S. Sorensen, Superintendent  
300 W. Whitney Ave.  
Woodlake, CA 93286  
(559) 564-8081***

***Applicants who fail to submit all required information will not be considered for employment. All required documents must be submitted with application or application packet will not be accepted.***

**EQUAL OPPORTUNITY EMPLOYER**